

**AGREEMENT FOR THE USE OF FACILITIES AND PREMISES
OF BEAVERDALE V.F.W. POST # 9127
4029 URBANDALE AVENUE
DES MOINES, IOWA 50310**

1. That the undersigned person accepts full personal responsibility for any or all damages to the facilities and premises caused by the undersigned and/or any member of his/her group using the facility.
2. That no beer, wine, liquor of any kind is to be brought into or removed from the premises by the undersigned or by any member of his/her group. A Post member shall be on the premises at all times. After normal closing hours of the Post club, this person will be paid \$15.00 per hour by the undersigned.
3. That the undersigned person will hold V.F.W. Post #9127 and the Beaverdale V.F.W. Post #9127 Club, Inc. harmless from damages or injuries sustained by the undersigned and/or members of his/her group incidental to the use of the facilities and premises.
4. That the size of the group proposing to use the facilities and the premises shall not exceed 150 persons at any one time.
5. That no masking tape, metal or plastic fasteners of any type be used to hold decorations, etc. to the ceiling, walls and floors that can cause surface damage by the undersigned or members of his/her group. The damage deposit will be forfeited if such fasteners are used and result in damage to ceiling, walls, and /or floors. No candles will be used unless they are contained in a glass votive type holder or other device which will prevent wax spillage or being tipped over. No confetti, rice, birdseed or popcorn is to be scattered, thrown or otherwise used.
6. That in the event that the undersigned and/or his/her group wish alcoholic beverages, wine or beer to be made available, Such alcoholic beverages and/or wine and/or beer must be provided by and/or purchased from Beaverdale V.F.W. Post 9127 Club inc., and the cost agreed upon as follows:

BEER: ___ keg(s) of ___ at \$150 per keg for a total cost of \$ ___

WINE ___ box(es) of ___ wine at \$20 per box for a total of \$ ___

LIQUOR: Mixed drinks will cost \$ ___ per serving. Drinks other than the well liquor will be at increased prices.

BARTENDERS: all bartenders must be furnished by the Beaverdale V.F.W. Post 9127 Club, inc., and the undersigned agrees to pay any such bartenders \$15.00 per hour. Parties of over 60 persons shall have two(2) bartenders. In the event that no bartender is required, a staff member of the V.F.W. will be employed for \$15.00 per hour to be in attendance in the facility during the time the building is being used during the hours the Post is not open.

7. The date of the party for which the facilities and premises of the Beaverdale V.F.W. Post #9127 are to be used, shall be ___ 20 ___ and the hours of the party shall be from ___ to 12.00 midnight on that date.

8. The undersigned agrees that the facilities and premises are being used in return for a contribution to the Beaverdale V.F.W. Post #9127 of \$ _____, which is to be paid once the date is booked and is non-refundable. Also, a \$150.00 damage deposit and a \$150.00 clean-up deposit are required no less than three(3) days prior to the booked date.
9. Decoration and clean-up of the facilities and premises of Beaverdale V.F.W. Post #9127 must be accomplished during regular club hours when the Club Manager is present. If hours other than those times are required, a fee of \$15.00 per hour for a post member to be present.
10. The cleaning deposit will be forfeited if the facilities and premises are not cleaned to the level of which it was presented. The undersigned must have the facilities and premises cleaned by _____ (day,month,year) and no later than _____ P.M.
11. The above terms and conditions are agreed upon and accepted in Des Moines,Iowa on this _____ day of _____,20_____, and a receipt of of this document is acknowledged
12. I hereby agree to the terms and conditions listed on the above two pages:

SIGNATURE

PRINT NAME

ADDRESS,CITY,STATE,ZIP CODE

DAYTIME PHONE

EVENING PHONE

Use fee received _____

Damage deposit received _____

Clean-up deposit received _____

Accepted by Beaverdale V.F.W. Post # 912

BY: _____

TITLE _____